



# St. Mary's Canossian College Parent Teacher Association

smcc – P1/0910  
15 September, 2009

Dear Members,

## PTA Annual General Meeting & General Election

We cordially invite you to attend and to participate in the Annual General Meeting & General Election on **10 October, 2009 (Saturday), at 2:30p.m. in the School Hall.**

The General Election will be held for electing PTA Executive Committee members. The term of service will be for a period of two years. Please study the attached **Rules of Election** for details.

The agenda of the AGM is as follows:

1. Welcome Remarks
2. PTA Chairperson's Report
3. Treasurer's Report
4. Souvenir & Prize Presentation
5. General Election
  - i. Candidate Speeches
  - ii. Votes Casting and Counting (one vote for each family)
6. School Presentation
7. Announcement of Election Result
8. Refreshments

The PTA would require your active participation as nominees or candidates for the new Executive Committee.

All PTA members have the right to vote and to be voted into office. A proxy vote will be accepted with written notice to the Chairperson prior to the election. Nomination of candidate shall require written consent from the nominee.

It would be much appreciated that the reply slip and the attached **Participation & Nomination Form (for candidates only)** be duly filled, signed and returned to the class teacher **on or before 23 September 2009.**

We firmly believe that your presence at the AGM will be indispensable to cultivating best quality St. Marians which is the ultimate target of home-school cooperation. We look forward to seeing you at this important annual event. May God bless St. Mary's, our Big Family!

Yours sincerely,  
Signature withheld for  
security reason  
  
Daniel Suen  
Chairman

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security reason  
  
Catherine Wong  
Principal

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Class No. \_\_\_\_\_

**Reply Slip**  
(return on or before 23 September 2009)

\*I / my spouse \*would be able / would not be able to attend the AGM held on 10<sup>th</sup> October 2009 .  
(\* delete whichever is inappropriate)

\_\_\_\_\_  
Parent's Name

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student's Name

\_\_\_\_\_  
Class



# 嘉諾撒聖瑪利書院家長教師會

smcc – P1/0910

親愛的會員：

## 家長教師會周年會員大會及選舉

家長教師會謹訂於十月十日(星期六)下午二時三十分於學校禮堂舉行本年度周年會員大會，並於會上選舉來年之執行委員。在此誠邀閣下撥冗出席。會議議程如下：

1. 校監/校長致歡迎辭
2. 主席作周年報告
3. 財務報告
4. 紀念品及獎狀頒發
5. 選舉
  - (i) 候選人發表參選抱負
  - (ii) 投票及點票 (以家庭為單位)
6. 學校匯報
7. 公布選舉結果
8. 茶聚

根據家長教師會的會章，每位家長都是當然會員，並享有選舉及被選權，直接參與策劃及協助本會及學校的發展。我們謹望閣下參選成為來屆家長教師會之執行委員。倘閣下有意提名另一家長成為執行委員，請於提名前先徵求該家長之同意。

為方便校方統計人數，懇請閣下填妥以下出席回條及「執行委員會競選參選/提名表」（只限有意參加競選者）於二零零九年九月二十三日前交回各班班主任。

我們深信家校合作是培育優質「聖瑪利人」的首要條件。若能得各位的積極參與，家長教師會必能與學校通力合作，締造更優裕的學習環境，作育我們的下一代。願主福祐聖瑪利這個大家庭！

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security reason

家長教師會主席 孫頌強

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security reason

校長 王少玉

謹啓

二零零九年九月十五日

學號：\_\_\_\_\_

回條

(請於九月二十三日前交回班主任老師)

\*本人/本人之配偶 \*將出席/未克出席 二零零九年十月十日的周年會員大會，特此通知。  
(\*刪去不適用者)

家長姓名：\_\_\_\_\_ 家長簽署：\_\_\_\_\_ 日期：\_\_\_\_\_

學生姓名：\_\_\_\_\_ 班別：\_\_\_\_\_

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