

Special Examination Arrangements for Students with Special Needs (2011-12)

Students with special education needs (such as physical, visual, aural, oral and other learning disabilities) can request for special examination arrangements in the HKDSE, including exemption from part of an examination depending on the nature and severity of students' disabilities. The provision of special examination arrangements allow these students to be assessed under suitable conditions without having an unfair advantage over other students.

For the benefits of students with such special needs, the school has to be informed as early as possible so that suitable teaching strategies and examination arrangements can be provided according to the school context which may sometimes be different from those of the Hong Kong Examinations Assessment Authority (HKEAA). Such information will be kept strictly confidential and the student concerned will not be subjected to undue discriminations.

In order to be entitled to such special examination arrangements, students have to take the following action:

For school examination (Mid-year / Final examinations):

A written application should be submitted to the school via the class teacher with an **up-to-date medical / assessment report** issued by the Hospital Authority/ Department of Health/Education Bureau (EDB)/ a registered medical practitioner e.g. audiologist, speech therapist, psychologist at least **6 weeks** before each examination.

For public examination (HKDSE):

A written application should be submitted to the school via the class teacher with an **up-to-date medical / assessment report** issued by the Hospital Authority/ Department of Health/Education Bureau (EDB)/ a registered medical practitioner e.g. audiologist, speech therapist, psychologist **at most 3 years prior** to the examination year and should submit an application to the HKEAA in September **2 years before** the examination year. For details on services provided for candidates with special needs and application procedures, please visit the HKEAA website at www.hkeaa.edu.hk.

為有特殊學習需要的學生作特別考試安排

香港考試及評核局（考評局）一直致力為有特殊需要的考生（例如有肢體活動能力障礙、視障、聽障、語障或其他學習障礙）提供可靠及公平的考試及評核服務，以量度他們的學習成果。學生如有上述特殊學習需要，可於參與香港中學文憑考試前，向考評局申請「特別考試安排」（包括豁免部分考試）。有關安排一方面讓學生在適當的環境下應考，得到公平的評核，同時亦確保不會對其他考生造成不公平。

有鑑於此，為了保障學生的利益，同時便利校方在教學及考試方面為有特殊需要的學生作出適當的安排，家長宜儘早向校方提供相關資料。然而囿於學校的環境及設施，校方的安排可能有別於考評局的做法，敬希垂注。為保障學生私隱，一切資料，絕對保密。

學生如欲申請「特別考試安排」，須注意以下各項：

校內考試（期中試／大考）

最少於考試前六個星期，向班主任老師遞交書面申請，並附由醫院管理局、衛生署或註冊醫生、專業人士（例如：聽力學家、言語治療師或心理學家等）簽發的最新診斷或評估報告。

公開試（香港中學文憑試）

在考試年度前兩年的九月，向班主任老師遞交書面申請，並附由醫院管理局、衛生署或註冊醫生、專業人士（例如：聽力學家、言語治療師或心理學家等）簽發的診斷或評估報告，報告日期最多為考試年之前三年。若想進一步了解考評局為考生所提供的特殊服務及申請程序，請瀏覽該局網頁：www.hkeaa.edu.hk/tc/candidates/special_needs_candidates/